

**ORGANISATION DETAILS**

<b>Organisation Name:</b>	Gedoun Constructions Pty Ltd	<b>Contact Name:</b>	Joe Gedoun
<b>ACN/ABN:</b>	52 284 873 581	<b>Contact Position:</b>	Director
<b>Address:</b>	PO Box 1138, Townsville QLD 4810	<b>Contact Phone Number:</b>	0412 968 974

**PROJECT DETAILS**

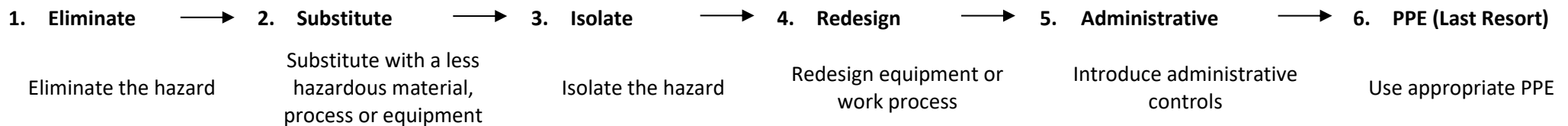
<b>Project:</b>	Gedoun Construction Sites	<b>Project Address:</b>	Gedoun Construction Sites
<b>Project No:</b>		<b>This WMS has been developed in consultation with:</b> Joe Gedoun	
<b>Activity:</b>	Installing of Irrigation/Bobcats/Landscaping and Laying of Turf	<b>Reviewed by:</b>	Stacy Jacobsen
		<b>Position:</b>	Contract Administrator
<b>Training/Instructions to be provided:</b>	<input checked="" type="checkbox"/> Site Induction Training <input checked="" type="checkbox"/> OHS Induction Card Training <input checked="" type="checkbox"/> Manual Handling Training	<input checked="" type="checkbox"/> Task Specific Training, Manual Handling Training <input checked="" type="checkbox"/> Training Specified in any MSDS <input checked="" type="checkbox"/> Other (Specify): _____	
<b>Resources/Trades Involved:</b>	Landscapers	<b>Engineering Details/Certificates/EPA/QLD Work Place Health &amp; Safety Approvals:</b>	Nil
<b>Plant/Equipment Used:</b>	Nil	<b>Warning Signs and Controls Measures:</b>	As per Displayed Signage
		<b>Details of Emergency Procedures:</b>	As per Site Safety Plan
<b>Personal Protective Equipment (PPE) to be used:</b>	High Visibility Clothing and Safety Footwear (Steel Capped Boots) are to be worn by ALL worksites. Fire retardant material long sleeve shirt, trousers, safety helmet, safety glasses, rescue kit, low voltage insulating gloves.	<b>Safety Data Sheets Required:</b>	Yes

<b>PROJECT DETAILS</b>			
<p><b>Occupational Health Safety or Environmental Legislation:</b></p>	<ul style="list-style-type: none"> <li>• Queensland Acts &amp; Regulations</li> <li>• Workplace Health &amp; Safety Act 2011, Workplace Health &amp; Safety Regulations 2011</li> <li>• Electrical Safety Act 2015, Electrical Safety Regulations 2013</li> <li>• Building and Construction Industry Improvement Acts 2005</li> </ul>	<p><b>Codes and/or Standards Applicable to the Works:</b></p>	<p>Building Code of Australia 2010 Queensland &amp; National Codes of Practice:</p> <ul style="list-style-type: none"> <li>• Building and Construction 2000 Updated 2011</li> <li>• Noise 2004</li> <li>• Scaffold 2009</li> <li>• Electrical 2013</li> <li>• Manual Tasks 2010</li> <li>• Plant 2013</li> <li>• First Aid 2015</li> <li>• Hazardous Substances 2011</li> <li>• Prevention of Falls in Housing Construction 2012</li> <li>• Construction Work 2013</li> <li>• Building Code of Australia 2015</li> <li>• Hazardous Substance Code of Practice 2003</li> </ul> <p>National Standards:</p> <ul style="list-style-type: none"> <li>• Risk Management AS/NZS15031000:2009</li> <li>• National Standard for Construction Work NOSHC:1016 (2005)</li> <li>• National Standard for Manual Tasks 2007</li> </ul>

HIGH RISK ACTIVITY: WORKING ON OR NEAR EXPOSED ENERGISED ELECTRICAL EQUIPMENT										
JOB STEP	POTENTIAL HAZARDS	RISK SCORE (Before Control Measures)			CONTROLS	RESIDUAL RISK (After Control Measures)			PERSON RESPONSIBLE	
		L	C	R		L	C	R		
<b>Working with Machinery:</b> Working near bobcats, backhoe, etc.	- Various injuries	3	3	9	- All operators will have the correct certificate for the machinery. The operators will be competent to operate the machine in the environment they are working. The work will be supervised to ensure no unnecessary people come into the work area of the machinery  - Workers must ensure there is sufficient space between them and the equipment	1	3	3	Supervisor, Worker and Operators	
<b>Installing Reticulation:</b> Using hazardous substances, repetitive movements, awkward postures	- Burns to skin or eyes - Strains and sprains	4	3	12	- A register containing all the MSDS for the substances used will be maintained and available to all workers. Workers will read and understand the requirements for the substances they use  - Workers shall avoid long periods of repetitive movement when laying piping. Breaks shall be taken regularly  - Workers shall avoid extended periods in an awkward posture. Breaks shall be taken	2	3	6	Supervisor to ensure the MSDS is available. Workers shall read the MSDS	
<b>Laying Turf:</b> Repetitive movement, heavy loads	- Strains and sprains	4	3	12	- Workers shall straighten their back as often as possible. Breaks should be taken from the repetitive movement activity and other work should be undertaken	1	3	3	Supervisor and Workers	

RISK MATRIX					
LIKELIHOOD	CONSEQUENCES				
	INSIGNIFICANT (1)	MINOR (2)	MODERATE (3)	MAJOR (4)	CATASTROPHIC (5)
RARE (1)	Low (1)	Low (2)	Low (3)	Moderate (4)	Moderate (4)
UNLIKELY (2)	Low (2)	Moderate (4)	Moderate (6)	Moderate (8)	High (10)
POSSIBLE (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
LIKELY (4)	Moderate (4)	Moderate (8)	High (12)	Catastrophic (16)	Catastrophic (20)
ALMOST CERTAIN (5)	Moderate (5)	High (10)	High (15)	Catastrophic (20)	Catastrophic (25)

If the residual risk is	Catastrophic (16+)	Then	Work is unable to proceed. Seek other methods (Significant)
	High (10 – 15)	Then	Permission from <b>High Level Management</b> for work to proceed (Significant)
	Moderate (4 – 9)	Then	Permission from <b>Worker in Charge</b> for work to proceed (Insignificant)
	Low (1 – 3)	Then	Work able to proceed (Insignificant)







**C = Consequence**

- 5 = **Catastrophic** = Fatality, permanent disability, long term widespread impacts, huge financial loss
- 4 = **Major** = Permanent disability or extensive injuries, medium to long term widespread impact, major financial loss
- 3 = **Moderate** = Lost time injury, reversible medium term local impact, high financial loss
- 2 = **Minor** = Medical treatment, reversible short – medium term impact to local area, medium financial loss
- 1 = **Insignificant** = First aid, limited impact to minimal area, low financial loss


**L = Likelihood**

- 5 = **Almost Certain** = It is almost certain that the risk will occur in most circumstances
- 4 = **Likely** = The risk is likely to occur in most circumstances
- 3 = **Possible** = There is uncertainty that the risk could occur
- 2 = **Unlikely** = The risk could occur at some time but there is confidence that it will not
- 1 = **Rare** = The impact/risk may occur only in exceptional circumstances

**I HAVE BEEN CONSULTED AND I ASSISTED IN DEVELOPPING THE WORK METHOS STATEMENTS THAT APPLY TO MY WORK ACTIVITIES.  
I WILL COMPLY WITH ITS SAFE WORK PRACTICE.**

PRINT NAMES	POSITION/TRADE	SIGNATURE	DATE
JOE GEDOUN	DIRECTOR/SITE MANAGER		31-Aug-16
CRAIG PENSINI	SITE SUPERVISOR		31-Aug-16
MATTHEW CARROLL	SITE SUPERVISOR		31-Aug-16
BOYD TURNER	SITE SUPERVISOR		31-Aug-16

**MONITORING AND REVIEWING OF WMS USE AND EFFECTIVENESS**

NAME	SIGNATURE	DATE
STACY JACOBSEN		31-Aug-16